



## Internship Certificate

This is to certify that Mrs. Yasmin Youssef, SMART Certified Education Consultant, did an internship with AQAS e.V. ( Agency for Quality Assurance through Accreditation of Study Programs) in our headquarters in Cologne, Germany, dated 03/04/2014 to 20/03/2014. The internship was part of the Master program "International Education Management" (INEMA), jointly offered by the University of Education Ludwigsburg and Helwan University Cairo.

AQAS is an independent non-profit organisation, supported by higher education institutions (HEIs) and academic associations. The agency is responsible for the quality assurance of bachelor and master programs at state or state-recognized universities. During the accreditation procedures AQAS nominates national and international expert groups, consisting of both academic and labor market representatives.

Mrs. Youssef was particularly interested in the accreditation of Open and Distance Learning Programs. For this reason she familiarized herself with the topic on the basis of a variety of information material.

Aiming to gain insight into the functioning of various institutions in the German higher education, Mrs. Youssef visited the University of Hagen and obtained on-site information on the challenges of planning and implementation as well as on the quality assurance of distance learning courses from the perspective of a university.

During her visit to the Science Council in Cologne, Mrs. Youssef was able to get an impression of the institutional division of tasks of quality assurance in higher education in Germany and to learn about the institutional accreditation of universities.

In order to learn about the practical implementation of the procedures for program accreditation from the perspective of an accreditation agency, Mrs. Youssef accompanied an expert panel to an on- site visit to the "Management and Economics" Faculty of the Ruhr-University Bochum, where she participated in both the internal preparatory meeting of the expert group as well as in the discussions led by the expert panel (with the university administration, teaching staff and student representatives).

During her internship, Mrs. Youssef was fully integrated in the internal procedures of the agency. She was able to get a full picture of the duties and operations of our facility. Due to the knowledge previously acquired during her studies as well as her excellent command of the German language, Mrs. Youssef was able to familiarize herself rapidly and comprehensively with the German practice for quality assurance in teaching and learning.

Both her appearance in the agency and her attendance in the events met our expectations in every respect and in the best way. Mrs. Youssef has quickly and harmoniously integrated herself into our team and always fulfilled the tasks given to her to our complete satisfaction.

We wish Mrs. Youssef all the best both for her professional and private life and continued success for her studies.

Cologne, 03.20.2014

Dr. Verena Kloeters  
Managing Director AQAS e.V.